

**LEBEC COUNTY WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
FRIDAY, MAY 16, 2014 7:00 PM  
323 FRAZIER MOUNTAIN PARK ROAD, LEBEC, CA 93243  
AGENDA**

**1. CALL TO ORDER/ROLL CALL/PRAYER/FLAG SALUTE – 7:00 P.M.**

**2. MINUTES:**

- a. REVIEW THE MINUTES FROM APRIL 8, 2014 REGULAR MEETING AND APRIL 17, 2014 SPECIAL MEETING
- b. MOTION TO APPROVE MINUTES

**3. FINANCIAL REPORTS:**

- a. FINANCIAL REPORT
- b. MOTION TO APPROVE FINANCIAL REPORT

**4. PUBLIC PRESENTATIONS**

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA

**5. UNFINISHED BUSINESS:**

- a. WAINRIGHT 12" WATERLINE – UPDATE
- b. WATER CONSERVATION – DISCUSSION AND APPROPRIATE ACTION
- c. SILENT AUCTION (BLACK CHEVY TRUCK) – DISCUSSION AND APPROPRIATE ACTION
- d. HALLMARK PROPERTY WATER STORAGE TANK – DISCUSSION AND APPROPRIATE ACTION
- e. LEBEC ARTESIAN WELLS – DISCUSSION AND APPROPRIATE ACTION
- f. PURCHASE LAND – DISCUSSION AND APPROPRIATE ACTION
- g. PORTABLE SHEDS – DISCUSSION AND APPROPRIATE ACTION
- h. STORAGE RENTAL – DISCUSSION AND APPROPRIATE ACTION
- i. EMPLOYEE IRA – DISCUSSION AND APPROPRIATE ACTION
- j. POLICY AND PROCEDURES COMMITTEE REPORT – DISCUSSION AND APPROPRIATE ACTION

**6. NEW BUSINESS:**

- a. MOVING THE WATER OPERATIONS REPORT UP ON THE AGENDA –DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SECRETARY/TREASURER HOPPER)
- b. FRYKHOLM WELL NAME CHANGE – (REQUESTED BY PRESIDENT HIGHTOWER)
- c. HIRING A CLEANING PERSON – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SECRETARY/TREASURER HOPPER)
- d. QUICKBOOKS COURSE - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SECRETARY/TREASURER HOPPER)
- e. INVOICE PROCESSING - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SECRETARY/TREASURER HOPPER)
- f. SURVEY LAND AT NEW WELL AND HALLMARK PROPERTY - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SECRETARY/TREASURER HOPPER)
- g. POLICY AND PROCEDURE REGARDING CUSTOMERS RESELLING WATER -DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SECRETARY/TREASURER)
- h. RATE INCREASE - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SECRETARY/TREASURER HOPPER)
- i. MOVE TEMPORARY EMPLOYEE EVALUATION FROM 45 DAYS TO NEXT REGULAR MEETING - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT HIGHTOWER)

**7. WATER OPERATIONS REPORT:**

- a. SYSTEM REPORT – DISCUSSION AND APPROPRIATE ACTION

**8. BOARD/STAFF PROPOSED AGENDA ITEMS**

**9. ANNOUNCE DATE/TIME OF NEXT MEETING**

**10. ADJOURNMENT**

*Written materials related to an item on this agenda to be considered in open session that are public documents and that are distributed to board members after the posting of the agenda, will be made available for public inspection when they are so distributed at the offices of the District located at 2037 Lebec Road, Lebec, California during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting.*

*Members of the public may directly address the Board of Directors on any item of interest within the Board's subject matter jurisdiction, before or during the Board's consideration of the item. The President may limit the time allowed for comment.*

*Any person with a qualifying disability under the Americans with Disabilities Act of 1990 may request that the District (1) make agendas available in appropriate alternative formats, and (2) provide a disability-related modification accommodation, including auxiliary aids or services, to participate in any public meeting of the Board of Directors. A request for modification or accommodation shall be made in person, or by telephone, facsimile or written correspondence to the Office Manager at the District's office at least seven days before the public meeting for which the modification or accommodation is requested. The District will attempt to accommodate persons who make request less than seven days before the public meeting.*

**DECLARATION OF POSTING:** I declare under penalty of perjury, that I am employed by the Lebec County Water District and I posted the foregoing Agenda at the Lebec County Water District Office (Outside Bulletin Board), Lebec Post Office and the Lebec County Water District Website (<http://www.lebecwater.com>) on or before 05-13-2014 by 7:00 pm.

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**Michael Hightower - President**